



**Clerk to the Council:**

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14<sup>th</sup> May 2020

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at 6.45pm on Thursday 21<sup>st</sup> May 2020. This will be a virtual meeting via Zoom. For more information about this and how to join, please contact the Parish Council Clerk. If you are unable to attend, please forward your apologies to the Clerk.

*J Chatterton*

Jane Chatterton PSLCC  
Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**  
**Recommendation:** Receive an update from Councillor Paul Davies
- 4. Minutes of previous meeting:**  
To approve minutes of the Parish Council Meeting held on 19<sup>th</sup> March 2020.
- 5. Matters Arising not listed on the agenda**
- 6. Planning**  
To Consider Planning Applications received since the last meeting  
  
(list to be distributed with the meeting papers)
- 7. Newsletter**  
**Recommendation:** receive an update on the creation and distribution of the Summer Newsletter

## 8. Finance

8.1 to approve payments: -

07.04.20	R1	INCOME	HMRC	Refund	£1,483.46
27.04.20	R2	INCOME	CCC	Precept	£24,326.00
08.04.20	E1	BACS	WALC	Membership	£966.80
15.04.20	E2	BACS	J Chatterton	April Salary DPA	
15.04.20	E3	BACS	HMRC	Tax for Clerk	£39.10
01.05.20	E4	BACS	J Chatterton	Webcam PD	£49.99
01.05.20	E5	BACS	J Chatterton	SLCC membership (contribution only)	£100.00
01.05.20	E6	BACS	J Chatterton	Expenses April & May	£60.86
07.05.20	E7	BACS	WALC	Training MA	£24.00
07.05.20	E8	BACS	WALC	Training 0452 KT	£18.00
07.05.20	E9	BACS	WALC	Training 0451 KT	£49.20
07.05.20	E10	BACS	P Davies	Expenses (travel)	£40.68
16.05.20	E11	BACS	J Chatterton	May Salary DPA	
16.05.20	E12	BACS	HMRC	Tax for Clerk	TBC
16.05.20	E13	BACS	SPS Payroll	Payroll Provider	£108.00

## 8.2 Bank Reconciliation up to 31<sup>st</sup> March 2020

**Recommendation:** Receive and approve the bank reconciliation up to 31<sup>st</sup> March 2020

## 8.3 Quarterly Report up to 31<sup>st</sup> March 2020

**Recommendation:** Receive and approve quarterly report up to 31<sup>st</sup> March 2020

## 9. Councillor Recruitment

**Recommendation:** Receive an update

## 10. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Moreshead
- Kings Hill – Councillor Mrs Fryer/Davies
- Schools – Councillor Mrs Bush
- Coventry City of Culture – Councillor Ms Taylor
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

## 11. Finham Festival

**Recommendation:** Receive an update

## 12. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## 13. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the Zoom meeting and can contact the Clerk on [Clerk.finhampc@outlook.com](mailto:Clerk.finhampc@outlook.com) for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

## 14. Date for the next meeting

Confirm the date for the next meeting as 18<sup>th</sup> June 2020